

THIS WEEK

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

MUST DO THIS WEEK

- 1 \_\_\_\_\_
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_

CALLS TO MAKE

- 1 \_\_\_\_\_  
  re: \_\_\_\_\_
- 2 \_\_\_\_\_  
  re: \_\_\_\_\_
- 3 \_\_\_\_\_  
  re: \_\_\_\_\_

EMAILS TO WRITE

- 1 \_\_\_\_\_  
  re: \_\_\_\_\_
- 2 \_\_\_\_\_  
  re: \_\_\_\_\_
- 3 \_\_\_\_\_  
  re: \_\_\_\_\_

THE COMPLETE LIST OF THINGS TO DO

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

10-MINUTE *JUST-GET-IT-DONE* PROJECTS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOTES

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

